**MILESTONES EVALUATION: Confirmation of Candidature**

**HDR Students: Please complete this form along with your Milestones Review Committee/Panel, provide a copy to your Committee once completed, and upload with your** [**Attainment of Milestone Request Form**](https://my.uq.edu.au/information-and-services/higher-degree-research/manage-my-candidature/milestones-and-extensions)**.**

**Questions are to be completed by the Chair of the Confirmation Committee in consultation with the panel, advisors and student during the review.**

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| **1. Candidate Details** |
| Name |  | Student No |  |
| Program |  | PhD |  | MPhil |
| Thesis Title |  |

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| Research and Integrity Module completed (RITMOD) | Day Month Year |
| **2. Confirmation Committee/Panel** |
| Role | Name | Signature | Date |
| Principal Advisor |  |  |  |
| Associate Advisor(s) |  |  |  |
| Chair (should preferably chair all three milestones and act as Chair of Assessors) |  |  |  |
| Internal Reviewer  |  |  |  |

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| **3. Recommendation(s)** Date |
| Confirm candidature as at: |  |
| Extend provisional candidature until: |  |
| Transfer to other program as at:(circle one) *MPhil* *PhD* |  |
| Expression of interest for confirmation scholarship: |  |
| Supplementary review to be undertaken on: |  |
| General Comments |

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| **4. Does the student agree with these recommendation(s)?**  |
| Yes |  |  |
| No |  |  |
| Candidate’s signature |  |
| Candidate’s Comments |
| **5. Written Component** |
| Problem Summary: Has the student articulated a suitable research problem?  |
| Yes |  |  Comments |
| No |  |
| Objectives: Is the scope and objectives adequately defined and appropriate to PhD/MPhil program? |
| Yes |  |  Comments |
| No |  |
| Literature Review: Has previous work been critically reviewed/is the current problem put in context?  |
| Yes |  |  Comments |
| No |  |
| Approach: Does the approach address the project problem appropriately?  |
| Yes |  |  Comments |
| No |  |
| Work Plan: Is the plan sufficiently detailed and achievable? |
| Yes |  |  Comments |
| No |  |
| Schedule: Is the time scale for the work realistic/feasible? |
| Yes |  |  Comments |
| No |  |
| Written English |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| General Comments |

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| **6. Oral Component (Seminar)** |
| Preparation (Structure & timing, appropriate content) |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| Presentation (Professionalism, mannerisms, expression) |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| Audio visuals |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| Depth of scientific knowledge/ability to answer questions |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| Communication skills |
| Excellent |  | Comments |
| Good |  |
| Satisfactory |  |
| Needs improvement |  |
| General Comments |
| **7. Oral Component (Interview)** |
| Suitability of topic: If No, what changes should be made?  |
| Yes |  | Comments |
| No |  |
| Understanding of the objectives of the project: If No, what action should be taken?  |
| Yes |  | Comments |
| No |  |
| Adequacy of student’s scientific/engineering, research techniques and technical skills: If No, what action should be taken? |
| Yes |  | Comments |
| No |  |
| Availability/access to facilities/equipment/maintenance funds: If No, what action should be taken:  |
| Yes |  | Comments |
| No |  |
| Should candidate apply for UQ Confirmation Scholarship:  |
| Yes |  | Rational |
| No |  |
| Frequency of communication with advisors |
| Daily |  | Comments |
| Weekly |  |
| Fortnightly |  |
| Monthly |  |
| General Comments |

**8. Recommended achievements by mid-candidature review**

The Chair of the confirmation panel in consultation with the confirmation panel, advisors and student outline the achievements that the student is expected to have reached by the mid-candidature review. This can include:

* Overcome shortcomings identified above (Where “No” has been ticked in (5) and (7), and where “Needs improvement” has been ticked in (6)).
* Commissioning of an apparatus.
* Analysis/interpretation of a specified set of experiments leading to enhanced knowledge.
* Building a hypothesis.
* Conference abstracts / poster, and published, submitted and in preparation papers.
* Thesis chapters.

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**9. Resource requirements**

Are there any resources (access to equipment, people etc.) that are essential to ensure progress with the thesis? How are these to be sourced?

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**10. Career Development Framework**

1. Briefly outline any professional development activities undertaken by the student since admission.

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1. Briefly outline any professional/personal/academic developmental activities which the student is interested in or recommended to engage with from the Career Development framework or other?

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