



UQ Dow Centre for Sustainable Engineering Innovation

Accelerating Future Decarbonisation Technologies Seed Grants

Conditions of Award

GENERAL CONDITIONS

- Recipients are required to be employed by The University of Queensland (UQ) at the time of application and for the duration of the Award.
- Variation to the award activities from those outlined in the approved proposal must be approved in writing by the Dow Centre Management.

EXTERNAL PARTIES ARRANGEMENTS

- Partners providing a cash contribution must be bound by UQ's template Letter of Agreement. If a partner requires modifications to UQ's template Letter of Agreement, you must liaise with the Research Office.
- It is the responsibility of the Chief Investigator to ensure that all relevant agreements are in place with the project partner prior to commencing end-user related research activities

ETHICS AND REGULATORY CLEARANCES

- It is the responsibility of the recipient to comply with the University's ethical/biosafety clearance requirements.
- Where ethical or biosafety clearances are required, research cannot commence until the necessary clearances have been obtained.
- If you are unsure whether you require clearance for your project, please refer to the web pages below:
 - Human Ethics: <https://research-support.uq.edu.au/research-support/ethics-integrity-and-compliance/human-ethics>
 - Animal Ethics: <https://research-support.uq.edu.au/research-support/ethics-integrity-and-compliance/animal-ethics>
 - Biosafety: <https://staff.uq.edu.au/information-and-services/health-safety-wellbeing/health-safety-workplace/biosafety-chemicals-radiation/biological-permits>

CONFLICT OF INTEREST

- Researchers must comply with UQ's [Conflict of Interest Policy](#) and disclose interests as they arise.

EXPENDITURE OF FUNDS

- Funds are awarded solely for the purpose of conducting the approved research project and should be expended in accordance with the budget provided in the approved application.
- Partners providing a cash commitment must be bound by a Letter of Agreement.
- Funds can be used to pay any category of research expenditure as detailed in the approved application and in line with the Guidelines.
- If the grant is used to pay a salary (e.g. of a research assistant), the correct salary and salary on-costs must be used; recipients should consult with their local HR officer.
- Questions regarding financial management of Award should be directed to the Finance Advisory team in the administering Institute/School/Centre.
- Variation to the expenditure from those outlined in the approved proposal must be approved in writing by the Dow Centre Management.
- Variations from the approved expenditure are permissible subject to the scope of the project remaining unchanged.
- Unexpended funds at the end of the project will be recovered.

DURATION OF SUPPORT

- The Award must be expended within 12 months from the project start date. Carry forward must be approved in writing by the Dow Centre Management and Finance Advisory team in the administering Institute/School/Centre.



RELINQUISHMENT/TERMINATION

- When a named Investigator withdraws from the project, because of resignation or other reasons, the Head of School or Centre/Institute Director concerned should inform the Dow Centre Management dowcentre@uq.edu.au.
- If the Dow Centre Management is not satisfied that the project can proceed without undue difficulty, the Award will be terminated and unexpended funds will be recovered.

REPORTING

- The recipient is required to present their project progress at relevant events organised by the Dow Centre.
- The recipient is required to submit a final report on the outcomes of the project three months after completion.
- Final Reports may be featured in Dow Centre communications, providing visibility and recognition.
- For further advice concerning the Conditions of Award, recipients should contact the Dow Centre via email at dowcentre@uq.edu.au.

NON-COMPLIANCE

- Failure to comply with these conditions may result in withdrawal of funds and ineligibility for future grant opportunities.